

A MEETING of the AUDIT AND SCRUTINY COMMITTEE will be held in the COUNCIL CHAMBER, COUNCIL HEADQUARTERS, NEWTOWN ST BOSWELLS on MONDAY, 25 SEPTEMBER 2017 at 10.15 am

**There will be an Informal Briefing Seminar for all Members at 9.30 am in the Council Chamber on Borrowing and Treasury Management in Councils.**

J. J. WILKINSON,  
Clerk to the Council,

18 September 2017

| <b>BUSINESS</b> |  |         |
|-----------------|--|---------|
| 1.              | <b>Apologies for Absence.</b>  |         |
| 2.              | <b>Order of Business.</b>  |         |
| 3.              | <b>Declarations of Interest.</b>   |         |
| 4.              | <b>AUDIT BUSINESS</b>  |         |
| 5.              | <b>Minute.</b> (Pages 1 - 26)<br><br>Minute of Meeting of the Audit and Scrutiny Committee held on 28 June 2017 to be approved and signed by the Chairman. (Copy attached.)  | 5 mins  |
| 6.              | <b>Risk Management in Services.</b><br><br>Presentation by Executive Director (Commercial) on the strategic risks facing the service and the internal controls and governance in place to manage / mitigate those risks to demonstrate how risk management is embedded within services. (Verbal presentation.) | 30 mins |
| 7.              | <b>Annual Treasury Management Report 2016/17.</b> (Pages 27 - 48)<br><br>Consider annual report by Chief Financial Officer on the Council's Treasury Management activities undertaken during financial year 2016/17 for review and scrutiny prior to Council approval. (Copy attached.)                        | 15 mins |
| 8.              | <b>Scottish Borders Council Final Reports and Accounts 2016/17:-</b><br><br>(a) <b>Scottish Borders Council Annual Audit Report 2016/17.</b> (Pages 49 - 114)  | 20 mins |

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|    | <p>Consider the annual audit reports from the External Auditors of the Council, Common Good Funds and Charitable Trusts, Audit Scotland, and of Bridge Homes, SB Supports and SB Cares LLPs, KPMG. (Copies attached)</p> <p>(b) <b>Scottish Borders Council Final Reports and Accounts 2016/17.</b> (Pages 115 - 122)</p> <p>Consider various reports and accounts by the Chief Financial Officer on Scottish Borders Council's audited Statement of Accounts and various Annual Reports and Financial Statements for the year ended 31 March 2017 (Copies attached – 8c to 8h).</p> <p>(c) <b>Scottish Borders Council</b> (Pages 123 - 236)</p> <p>(d) <b>Scottish Borders Council Common Good Funds</b> (Pages 237 - 258)</p> <p>(e) <b>SBC Charitable Trusts</b> (Pages 259 - 368)</p> <p>(i) SBC Welfare Trust;<br/> (ii) SBC Education Trust;<br/> (iii) SBC Community Enhancement Trust;<br/> (iv) Thomas Howden Wildlife Trust;<br/> (v) Ormiston Institution;<br/> (vi) SBC Charity Funds;</p> <p>(f) <b>Bridge Homes LLP</b> (Pages 369 - 388)</p> <p>(g) <b>SB Supports LLP</b> (Pages 389 - 408)</p> <p>(h) <b>SB Cares LLP</b> (Pages 409 - 432)</p> |         |
| 9. | <p><b>Scottish Borders Council Pension Fund Annual Audit Report 2016/17 and Statement of Accounts 2016/17:-</b></p> <p>(a) <b>Pension Fund Annual Audit Report 2016/17</b> (Pages 433 - 466)</p> <p>To consider the annual audit report from the Pension Fund's External Auditors, Audit Scotland. (Copy attached).</p> <p>(b) <b>Pension Fund Annual Report and Accounts 2016/17</b> (Pages 467 - 574)</p> <p>Consider report by Chief Financial Officer on audited Pension Fund Annual Report and Statement of Accounts for the year ended 31 March 2017 (Copy attached).</p>   | 15 mins |

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| 10. | <b>Internal Audit Work to August 2017.</b> (Pages 575 - 586)<br><br>Consider a report by Chief Officer Audit & Risk on findings from recent work carried out by Internal Audit, including the recommended audit actions agreed by Management to improve internal controls and governance arrangements, and other work in progress to deliver the approved Internal Audit Annual Plan 2017/18. (Copy attached.) | 15 mins |
| 11. | <b>Any Other Audit Items Previously Circulated.</b>  |         |
| 12. | <b>Any Other Audit Items which the Chairman Decides are Urgent.</b>  |         |
| 13. | <b>SCRUTINY BUSINESS</b>   |         |
| 14. | <b>Scrutiny Review Programme.</b><br><br>Consider report by the Chief Executive. (To follow)   | 5 mins  |
| 15. | <b>Any Other Scrutiny Items Previously Circulated.</b>   |         |
| 16. | <b>Any Other Scrutiny Items which the Chairman Decides are Urgent.</b>   |         |

#### NOTES

1. Timings given above are only indicative and not intended to inhibit Members' discussions.
2. Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.

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**Membership of Committee:-** Councillors S. Bell (Chairman), H. Anderson, K. Chapman, J. A. Fullarton, S. Hamilton (Vice-Chairman), N. Richards, H. Scott, R. Tatler and E. Thornton-Nicol

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